

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: February 5, 2021

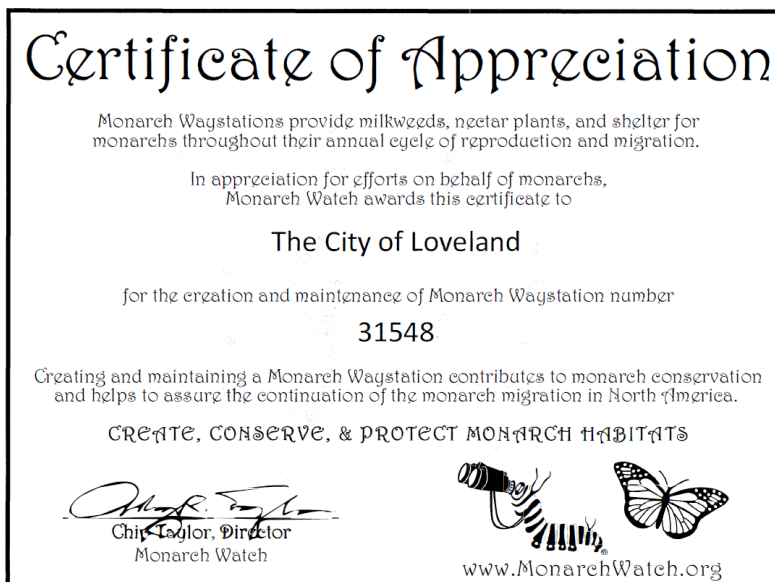
Administration

Monday, Police Chief, Sean Rahe, Public Works Director, Scott Wisby, and I met to review the parking meter pilot program. The purpose of the meeting was to discuss the locations for the parking meters and the kiosk. During the meeting we also discussed rates, hours the meters would be in effect, grace periods, collections, and enforcement.

Also, on Monday, the submissions for the RFQ/RFP for the city's Downtown Streetscape Plan were received. Nine firms submitted their qualifications and cost proposals to complete the plan. To help review the proposals and ultimately make a recommendation to City Council, two members of the Tree and Environment Committee and two members of the Historic Preservation Planning Commission have agreed to assist staff with this task.

Tuesday, I had the privilege to have lunch with retiring Police Officer, Tim Wilmes. Tim's dedication to the community of Loveland and to our police department is truly to be commended.

Wednesday, I met with Boy Scout, Leyton Hubers to sign off on his completed Eagle Scout project. Leyton completed needed repairs to the picnic shelter in Nisbet Park adjacent to the restrooms. Leyton also completed landscaping near the shelter and worked with Tree and Environment Committee member Doug Gilbert, to select native plants that attract Monarch Butterflies. Leyton took the necessary steps to have the effort certified as a Monarch Waystation. Thanks Leyton and Doug!



The Recreation Board met on Wednesday evening to plan this year's park evaluation process. Chair John Hart engaged students from the High School to update the park evaluation form and participate in the process. The students attended the meeting and their excitement and pride in playing a role in the betterment of the community was refreshing. The Recreation Board and students will begin evaluating the parks in March and will then share their recommendations with staff.

Thursday, I had the opportunity to meet with the Loveland City School District, Interim Superintendent, Brad Neavin. Mr. Neavin brings significant experience to the position and is excited to be taking on this role.

Also, on Thursday, Public Works Director, Scott Wisby, City Engineer, Cindy Klopfenstein, Assistant City Manager Tom Smith, and I participated in a Nisbet Park Plan Kick-off meeting. The meeting was hosted by KZF Design staff Lynn Zuch. The meeting consisted of some preliminary discussion surrounding relocating the amphitheater, new gazebo, walking paths, entrance feature off Karl Brown Way, and entrance feature for access to the river. The next steps consist of plan development including meetings and follow-up presentations to the Recreation Board and the general public.

Premier Network Solutions delivered a video camera and installed a green screen in the office of the Marketing and Communications Coordinator, Krista Rose. This equipment is critically important in achieving the city's goals to deliver current information such as COVID-19 related communications, presentations, interviews, and the promotion of current events through webcasting.



The use of webcasts allows the audience to view a message as if they were in a face-to-face meeting. Viewership can either be live or on demand via the City's website and social media platforms. Among the advantages of webcasting are scalability (designed to reach very large audiences), professional quality with the advent of the new City Hall encoder/mixer equipment, and accessibility.

Friday, Police Chief, Sean Rahe, Officer, Jesse Moore, City Engineer, Cindy Klopfenstein, and I met with students from Loveland High School to review the results of their recently completed safety and traffic study. The students have been working on their project titled; "*How Do We Improve Bike Trail Safety While Considering Traffic Flow?*" for many months. The group made a formal presentation to us with many interesting ideas, including modifying traffic flows on various street, adding blue light emergency phones, stop signs at the Harrison Avenue bike trail crossing, and much more. The presentation was very impressive and well thought out. Throughout my time with the city, I have had the chance to work with students from the High School on various projects, and they are always well mannered, prepared, respectful and a great representation of the Loveland City School District.



Finance

This week the Finance Department completed all of the January entries and closed the month in Authority Finance.

Building and Zoning

Throughout this week Building and Zoning staff participated in several ZOOM meetings with Accela to kick off the first phase in the development of the division's new software package. The first phase consists of integrating our current system, procedures, forms, and data with the Accela product. The final lot for the five-lot subdivision on Cedar Drive has been issued their temporary certificate of occupancy. The additions to the NorthStar Church have been completed with their certificate of occupancy ready for issuance. This project consisted of the three large additions to their existing building, including several classrooms and the expansion of a common area.

Public Works

A non-mandatory pre-bid meeting was held Thursday for the 2021 road program project. JK Meurer was the only contractor in attendance. The bid opening will be held next week.

This week, Public Works crews treated the roads for multiple snow events, and as usual did an exemplary job.

Police

This week LPD will say goodbye to Officer Tim Wilmes after 31 years of service to the Loveland community. Tim was featured in a recent article by the Loveland Beacon. So, LPD is officially hiring!

Lieutenant Campbell is leading the LPD hiring process which began February 1st. New, and lateral, officers may apply through late February. LPD hopes to start Tim's replacement in late May.

Lieutenant Kevin Corbett began a monthly regional investigator meeting involving agencies from around Loveland so they can share information and collaborate on cases that extend across the area. Lieutenant Humphrey is in Columbus attending another week of the Supervisor Training and Education Program hosted by the Ohio Association of Chiefs of Police.

Upcoming Events and Meetings

The Beautification Committee will meet on Monday at 6:30 p.m. at City Hall.

City Council is scheduled to meet on Tuesday at 7:00 p.m. at City Hall.

On Thursday, the Veterans Committee will meet at 6:00 p.m. and the Tree and Environment Committee will meet at 7:30 p.m. Both meetings will be at City Hall.