

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: January 15, 2021

Administration

This week, flags were lowered to half-staff in honor of U.S. Capitol Police Officers, Brian D. Sicknick and Howard Liebengood.

The city's grant application to the Clermont County Community Improvement Parks program was submitted on Wednesday. If awarded, the grant funds will be utilized to replace the baseball bleachers at McCoy Park.

Following discussions at Tuesday's Council meeting related to upcoming paving along State Route 48 and the need to coordinate the completion of any utility work in advance, Public Works Director, Scott Wisby, City Engineer, Cindy Klopfenstein, Assistant City Manager, Tom Smith, and I conducted a conference call with developers of the recently approved Blossom Hill condominium development. The developer agreed to complete the extension of all utilities to the new development along State Route 48 well in advance of the paving schedule. Additionally, the city has reached out to Duke Energy for a schedule of all upcoming underground utility work within the city limits.

Thursday, the Valentines Ladies unveiled the 2021 Valentine card design. The winner of this year's design was Cindy Wilmes.



With City Council's approval Tuesday, numerous agreements and purchase orders were executed this week for the commencement of important city projects, including the building and zoning

software, asset management software, improvements to Lever Park and flow meters for the city's water system.

Modifications are being made at City Hall as we welcome the City's new Marketing and Communications Coordinator, Krista Rose. The conference room on the south side of the building, nearest to West Loveland Avenue, is being converted into Krista's office. The City has contracted with The Loveland Handyman to remove an existing door that connected the conference room to an adjoining office and repaint both spaces. Pictures and memorabilia from the City's first K-9, Argo, will now be displayed in the conference room on the north side of the building, which will be renamed the Argo Conference Room.

Finance

The finance department completed close-out of 2020 this week.

Building and Zoning

The property addition to McCluskey Chevrolet for the new Online.cars initiative is underway with a clearing of the area. The lot split is currently being recorded with the county.

The permit for interior alterations and HVAC for Tahona Kitchen + Bar was approved this week. The restaurant, a taqueria and tequila bar, will be located in front of The Landing Event Center and Rodi Italian restaurant on Karl Brown Way.

Following approval at this week's City Council meeting, Assistant City Manager, Tom Smith secured a contract agreement with Avocette Technologies, Inc. for the procurement of Building and Zoning Permit Software. The implementation of the software will be a five-phase process. Tom was also able to negotiate the purchase of five multi-license users at the rate of a single license user for a cost savings of \$2,038 from the approved amount.

Public Works

Wednesday, City Engineer Cindy Klopfenstein and Public Works Director, Scott Wisby conducted a pre-bid meeting for the Broadway Stabilization project. Bids are due on Thursday, January 21.

Police

Officer Tim Wilmes was interviewed by the Loveland Beacon and the City of Loveland to discuss his upcoming retirement from LPD after 31 years of service. Lieutenant Scott Humphrey is attending the Law Enforcement Foundation Supervisor Training and Educations Program this week. Officer Vicky Johnson is attending auto accident investigation training by the Institute of Police Technology and Management.

Upcoming Events and Meetings

City offices will be closed on Monday, January 18, in observance of Martin Luther King, Jr. Day.

The Finance Committee is scheduled to meet Wednesday, January 20, at 5:00 p.m. at City Hall.